Grimsby Town Youth Soccer Inc.
Established in 1973

CONSTITUTION
&
By-Laws

Oct 2013
# Grimsby Town Youth Soccer Inc.
Established in 1973

## CONSTITUTION

### Section 1 ~ 31

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Name</td>
<td>Page 1</td>
</tr>
<tr>
<td>2. Objectives</td>
<td>Page 1</td>
</tr>
<tr>
<td>3 Membership</td>
<td>Page 1</td>
</tr>
<tr>
<td>4. Discipline Member</td>
<td>Page 1</td>
</tr>
<tr>
<td>5. Club Management</td>
<td>Page 1</td>
</tr>
<tr>
<td>6. Indemnity</td>
<td>Page 1</td>
</tr>
<tr>
<td>7. Terms of Office</td>
<td>Page 2</td>
</tr>
<tr>
<td>8. Fiscal Year</td>
<td>Page 2</td>
</tr>
<tr>
<td>9. Director Vacancy</td>
<td>Page 2</td>
</tr>
<tr>
<td>10. Director Meetings</td>
<td>Page 2</td>
</tr>
<tr>
<td>11. Contracts</td>
<td>Page 2</td>
</tr>
<tr>
<td>12. Directors</td>
<td>Page 2</td>
</tr>
<tr>
<td>13. President (Duties)</td>
<td>Page 3</td>
</tr>
<tr>
<td>14. Vice Pres</td>
<td>Page 3</td>
</tr>
<tr>
<td>15. Secretary</td>
<td>Page 3</td>
</tr>
<tr>
<td>16. Treasurer</td>
<td>Page 3</td>
</tr>
<tr>
<td>17. Ways &amp; Means</td>
<td>Page 3</td>
</tr>
<tr>
<td>18. Head Referee</td>
<td>Page 3</td>
</tr>
<tr>
<td>19. Head Coach</td>
<td>Page 3</td>
</tr>
<tr>
<td>20. House Convener</td>
<td>Page 3/4</td>
</tr>
<tr>
<td>21. AGM</td>
<td>Page 4</td>
</tr>
<tr>
<td>22. Procedure</td>
<td>Page 4</td>
</tr>
<tr>
<td>23. Quorum</td>
<td>Page 4</td>
</tr>
<tr>
<td>24. Elections</td>
<td>Page 4</td>
</tr>
<tr>
<td>25. Amendments</td>
<td>Page 4</td>
</tr>
<tr>
<td>26. Special Meeting</td>
<td>Page 4</td>
</tr>
<tr>
<td>27. Dispute</td>
<td>Page 5</td>
</tr>
<tr>
<td>28. Harassment</td>
<td>Page 5</td>
</tr>
<tr>
<td>29. Appeals</td>
<td>Page 5</td>
</tr>
<tr>
<td>30. Dissolution</td>
<td>Page 5</td>
</tr>
<tr>
<td>31. Matters not incl.</td>
<td>Page 5</td>
</tr>
</tbody>
</table>

## BY-LAWS

### Section 32 ~ 48

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>32. By Laws</td>
<td>Page 6</td>
</tr>
<tr>
<td>33. All Star Teams</td>
<td>Page 6</td>
</tr>
<tr>
<td>34. Travel Teams</td>
<td>Page 6</td>
</tr>
<tr>
<td>35. Travel Team Regulations</td>
<td>Page 6</td>
</tr>
<tr>
<td>36. Travel Team Finances &amp; Fundraising</td>
<td>Page 7</td>
</tr>
<tr>
<td>37. House League Player Regulations</td>
<td>Page 7</td>
</tr>
<tr>
<td>38. Player Registration</td>
<td>Page 8</td>
</tr>
<tr>
<td>39. Team Regulations</td>
<td>Page 8</td>
</tr>
<tr>
<td>40. Game Duration</td>
<td>Page 9</td>
</tr>
<tr>
<td>41. Discipline &amp; Protest</td>
<td>Page 9</td>
</tr>
<tr>
<td>42. General Rules</td>
<td>Page 9 &amp; 10</td>
</tr>
<tr>
<td>43. Zero Tolerance</td>
<td>Page 11</td>
</tr>
<tr>
<td>44. Procedures</td>
<td>Page 11</td>
</tr>
<tr>
<td>45. Refund Policy</td>
<td>Page 11</td>
</tr>
<tr>
<td>46. Family Rates</td>
<td>Page 12</td>
</tr>
<tr>
<td>47. Tournament Regulations</td>
<td>Page 12</td>
</tr>
<tr>
<td>48. Age Appendix</td>
<td>Page 13</td>
</tr>
</tbody>
</table>

Oct 2013
Name
1.1 The organization shall be known as, “Grimsby Town Youth Soccer Club Inc.”, and incorporated in Ontario, Canada. Ontario Corporation No. 000540949. Hereafter referred to as „The Club” with headquarters in Grimsby Ontario.
1.2 The Club shall be affiliated with the Ontario Soccer Association (O.S.A.) and the Niagara Soccer Association (NSA).
1.3 The GTYSC shall abide by the published rules of the OSA and NSA.

Objectives
2.1 To promote, develop and govern soccer in the Town of Grimsby.
2.2 The Grimsby Town Youth Soccer Club will adopt permanent colours of green and yellow as its corporate colours.

Membership
3.1 An active member is a person who has participated in The Club in the past (3) three years in any capacity, including parent(s) or guardian of a player registered with The Club.
3.2 Any active member who has reached the age of (16) sixteen years may vote at the Annual General Meeting (AGM) or Special General Meeting.

Discipline of Member
4.1 A Member may be fined, censured, suspended or expelled from Membership for cause and only after charges have been laid in accordance with the Club's published rules and a hearing held in accordance with the Club's and OSA's published rules.
4.2 An individual whose Membership has been suspended loses all rights of Membership until the suspension has been terminated.
4.3 Any Member who infringes the Articles or rules of the Club or brings the Club into disrepute may be reprimanded, suspended or expelled from the Club after a hearing by the Board of Directors of the Club at which hearing the Member is entitled to attend.
4.4 A Member who has been found guilty under the terms of this policy shall be notified in writing of their Membership status.
4.5 Player, team and team official discipline for game infractions is governed in accordance with the procedures published by The OSA.

Management of the Club
5.1 The business of The Club shall be conducted by a Board of Directors consisting of an odd number of not less than nine (9) members with voting privilege.
5.2 The Directorship shall be comprised of the following positions: President, Vice President, Secretary, Treasurer, Immediate Past President, Director of Ways and Means, Director of Refereeing, Registrar, Director of Coaching, Director of Sponsorship, Girls House League Convener, Boys House League Convener, Boys Travel Convener, Girls Travel Convener, Competitive Travel Co-coordinator, Soccer School Co-coordinator, Tykes Convener, Director of Adult Ladies, Director of Adult Men's, who will assume overall responsibility for the prudent day-to-day management of the Club.
5.3 Expenditures for capital cost assets or other extraordinary expense exceeding twenty-five (25%) percent of the previous year's annual operating budget must be approved at a General Meeting of the club membership.
5.4 The Board of Directors shall ensure that:
a) All youth players have reasonably equal opportunity for play.
b) Youth players shall not subsidise adults and vice versa.
5.5 Annual General Meetings and Regular board meetings shall be conducted in accordance with Robert's Rules of Order.

Indemnity
6.1 Members of the Board of Directors or other servants to the Club, their heirs, executors, administrators and estate and effects respectively shall be indemnified and saved harmless at all times by the Club against all costs, losses and expenses incurred by them respectively in or about the discharge of their respective duties, except such as happens from their own respective willful neglect or default.
Terms of Office
7.1 The Board shall comprise of the following Executive officers, President, Vice President, Secretary, Treasurer, Immediate past President, Registrar, Head Referee, Head Coach, Director of Ways and Means, Director of Sponsorship/Equipment. The preceding elected positions shall be for a two (2) year term. The President, Secretary, Registrar, Director of Ways and Means and Head Coach shall be elected on odd years. The Vice President, Treasurer, Director of Sponsorship and Equipment, and Club Head Referee whom shall be elected on even years.
7.2 The candidate for President shall have been a Board Member for (2) years in the proceeding five (5) years, immediately before running for the office of President.
7.3 Committee Directors shall comprise of the following elected positions, Girls House League head Convener, Boys House League head Convener, Girls Recreational Convener, Boys Recreational Convener, Competitive Travel Convener, Tyke Convener, Soccer School Convener, Adult Ladies Convener, Adult Men's Convener, whom shall be elected for a one (1) year term.

Fiscal Year
8.1 The year-end for The Club shall be September 30th.

Director Vacancy
9.1 Should a vacancy occur during the term of office, the Board of directors may appoint another member to fill the office until the next Annual General Meeting.
9.2 Should the need arise, the Board, by 2/3 majority vote, may appoint not more than two (2) additional consultants.
9.3 The aforementioned appointee(s) may not be permitted to cast a vote at any Board meeting.

Director Meetings
10.1 A simple majority of all the Board of Directors, or not less than five elected members consisting of a minimum of two club signing officers as designated under contracts, and one other who is serving a two year term of office, whichever is the greater shall constitute a quorum.
10.2 When the Quorum is represented by less than a simple majority of all members, financially binding decisions shall be limited to less than 2.5% of the clubs revenue.
10.3 The Board shall meet whenever necessary but shall meet not less than every two (2) months during their term of office.
10.4 Any member of the Board of Directors absenting themselves without cause from two (2) consecutive meetings of the Board shall be deemed to forfeit their position.
10.5 The member shall be advised in writing that they have forfeited their position, have been removed from their board position and no longer have voting rights at a board meeting.

Contracts
11.1 All contracts or payments of funds shall be approved by the Board of Directors.
11.2 All contracts and cheques shall be signed by any two (2) of the following officers: President, Treasurer, Vice-President or Secretary.

Directors
12.1 Signing officers for the club, President, Vice-President, Secretary, Treasurer, Director of Ways & Means and persons responsible for issuing referee payments shall submit a current police check to the club at the start of their term.
12.2 No member of the Board may be paid a wage, stipend or honorarium to discharge their elected duties.
12.3 Board members may receive financial compensation for administrative or other duties performed for the club as a result of those duties being contracted out. The member will forgo voting rights on issues where a conflict of interest is declared by the member or a conflict of interest is perceived to exist by another member and a simple majority present agrees.
12.4 Directors shall act as Chairperson of Committee(s), designated at the AGM or assigned by the President and/or Board of Directors.
12.5 Chairperson of Committee(s) shall hold meetings with all elected or board appointed committee members not less than once per month and submit a report to the executive board on a monthly basis.
12.6 The Directors shall be subject to the Conflict of Interest Policy 21.0 in the OSA's published rules.
Duties of Directors

**PRESIDENT**

13.1 Preside at all meetings of The Club.
13.2 Call and preside at all Board of Director’s meetings.
13.3 May serve as a member of all Committees.
13.4 Perform such other duties as are appropriate of the office.

**VICE-PRESIDENT**

14.1 Assume the responsibilities of the President during his absence.
14.2 Undertake those duties assigned by the President or the Board of Directors.

**SECRETARY**

15.1 Shall be responsible for all correspondence, except that delegated elsewhere.
15.2 Record the minutes of all General Meetings, Board of Directors’ Meetings.
15.3 Forward a report of the A.G.M. to the O.S.A. in accordance with the O.S.A. By-Laws and the Regional Soccer Association (N.S.A) within sixty (60) days of the Annual General Meeting.

**TREASURER**

16.1 Be custodian of all cash and securities and keep complete and accurate records of all income and expenses in accordance with generally accepted accounting principles.
16.2 Provide an up to date financial statement at each board meeting.
16.3 Present an Audited Financial Statement to the A.G.M.
16.4 Shall submit a budget to the Board of Directors as soon as possible after the Annual General Meeting.
16.5 Perform such other responsibilities as designated by the President or the Board of Directors.

**Director of Ways and Means**

17.1 Director of Ways and Means and his/her designate shall report to all board meetings on activities of their group.

**Referee-in-Chief/Field Coordinator**

18.1 Act as chairman of a Referee training and development committee.
18.2 Assign fields for all scheduled and sanctioned games within the boundary of Grimsby.
18.3 Assign qualified referees to all sanctioned games within the boundary of Grimsby.
18.4 Assume such duties as appropriate of the office.

**Head Coach**

19.1 Director of Coaching is required to attend and report related activities at monthly board meetings.
19.2 Develop a training program for all coaches, specific to the age/gender needs of their intended team.
19.3 Appoint and form a committee of at least four people who will act on behalf of the club as a selection and disciplinary committee to deal with all coach appointments.
19.4 Evaluated and make recommendations to the Board for the appointment of all house league, travel, soccer school, tyke coaches and their assistants, for final approval.
19.5 Provide instruction to all coaches and assistants regarding club policy.

**Convener-in-Chief (House League)**

20.1 Be familiar with the Constitution, By-Laws and game/tournament rules. Interpret same when necessary, report infractions.
20.2 Assign Conveners to House League Divisions.
20.3 Appoint representative team coaches
20.4 With the involvement and cooperation of division conveners assign players to teams ensuring an equal balance of skills between teams within each division.
20.5 Ensure the flow of media reports on game results are passed to media on a weekly basis.
20.6 Where necessary reschedule games with the field coordinator.

Oct 2013
Convener-in-Chief (House League) Cont’d
20.7 Establish a disciplinary committee that consists of at least three (3) members of the Board of Directors, one (1) of whom shall be Chairman and one (1) other to act as recording secretary.
20.8 Should a conflict arise for a member of the Disciplinary Committee or the Protest and Appeals Committee, that member must declare a conflict of interest and will be replaced by another Board member for the matter at hand.
20.9 At least five (5) members of the Board of Directors, including President, Secretary and Convener for the affected division shall form the Appeals Committee.
20.10 The Board of Directors annually shall set dates for meetings of the Disciplinary Protest and Appeals committee.

Annual General Meeting Date
21.1 The Annual General Meeting shall be held no later than November 1st and General Notice shall be given by public notice in local print media not less than twenty-one (21) days prior.

Procedure
22.1 The AGM order of Business is as follows:
1. Registration of members in attendance
2. Presidents Opening Address.
3. Previous Annual General Meeting minutes
5. Treasures Report. (Including audited financial statement)
6. Other reports
7. Unfinished business.
8. Amendments to the Constitution.
10. Appointment of Auditors.

Quorum
23.1 Twenty-five (25) active voting members in attendance shall constitute a quorum

Election of Directors
24.1 The election of Directors shall be by open ballot, a simple majority of votes cast to elect.
24.2 Nominations will be accepted any time up to the AGM and from the floor at the meeting, provided each nominee has two (2) sponsors.

Amendments to the Constitution
25.1 Amendments shall require a two-thirds (2/3) majority vote and may only be made at the AGM or Special General Meeting of The Club Members.
25.2 All proposed amendments shall be forwarded to the Club Secretary by not later than twenty-one (21) days prior to the date set for the AGM.
25.3 The Club Secretary shall send copies of the proposed amendments to The Club Members not less than seven (7) days prior to the AGM.

Special General Meeting
26.1 A petition to The Club Secretary of at least twenty-five (25) members or the Board of Directors may call a Special General Meeting.
26.2 The meeting may be called within twenty-one (21) days of the Secretary receiving such a requisition in writing.
26.3 The requisition shall state the nature of the business to be acted upon.
26.4 No other business, other than that for which a special general meeting was called, shall be discussed.
Dispute Resolution
27.1 The Club shall adhere to the Dispute Resolution process as published and approved by The OSA from time to time.
27.2 Any Member of the Club may initiate the Dispute Resolution process by communicating in writing to The OSA, with a copy to the Club and District Association, the nature and facts of the dispute.
27.3 The OSA, at its discretion, may proceed with the Dispute Resolution process by assigning one or more neutral persons to the dispute.
27.4 The Dispute Resolution process shall not to be used for game discipline which follows the normal discipline and appeals process.
27.5 The Club shall make available to any Member the Dispute Resolution process when requested.

Harassment
28.1 The Club shall adhere to the Harassment Policy as published and approved by The OSA from time to time.
28.2 The Harassment Policy shall apply to all employees, directors, officers, volunteers, coaches, game officials, administrators, players, Members and registrants of the Club.
28.3 Harassment is defined as any comment, conduct, or gesture directed toward an individual or group of individuals which is insulting, intimidating, humiliating, malicious, degrading or offensive. It includes, but is not limited to, sexual harassment.
28.4 The Club shall make available to any Member the Harassment Policy when requested.

Appeals
29.1 Any Member or registrant of the Club directly affected by a decision of the Club may appeal such decision.
29.2 The denial or termination of Membership in the Club may be appealed by a non-Member.
29.3 A decision of the Club may be appealed to the District Association with which the Club is affiliated.
29.4 The appeal shall be conducted in accordance with The OSA's and District Association's published rules.
29.5 An individual shall not appeal a decision made by the Board of Directors regarding the appointment, on-appointment, re-appointment or revocation of an appointment of an individual to any coach or administrator position within the Club's operations, except where the selection, appointment and revocation process outlined in the Club's published rules has not been followed.
29.6 An individual shall not appeal a decision made by the Club regarding a player's team assignment.

Dissolution
30.1 Should the Club become the subject of dissolution any outstanding payments, debt shall be addressed.
30.2 Any remaining assets including property and equipment shall be placed with the Town of Grimsby Recreation Services department for community use purposes.

Matters Not Included
31.1 All matters not herein provided affecting the conduct and operation of The Club, shall be judged in accordance with the Constitution and by-laws of the Ontario Soccer Association.
By-Laws
32.1 The following rules and regulations shall be considered as By-Laws and lie outside the Constitution.
32.2 Amendments to these By-Laws may be made without notice by any member in good standing at the Annual General Meeting.
32.3 All shall adhere to these By-Laws. However, it is also recognized that unique situations develop from time to time. Should such a unique situation develop prior to the AGM, these By-Laws may be amended for the season only, by a majority vote, of the Board of Directors.
32.4 Rules shall be issued and revised annually by the Board of Directors.
32.5 The previous year's issued rules shall form the basis of first review.
32.6 Travel League rules issued by South Region, NRGSL or NYSL or other leagues shall apply to any GTYSC team participating in that specific league. In the event of a conflict of rules, the governing league rule shall apply.
32.7 All coaches and team officials shall submit a current police check to the club within 60 days of their appointment.

All Star Teams
33.1 Teams of any age or gender may enter any OSA sanctioned tournament.

Travel Team By-Laws
34.1 The Board of Directors shall annually set reasonable dates and rules for selection of the Travel and House League players.
34.2 These rules shall comply with the OSA and the Grimsby Town Youth Soccer Club policy.
34.3 No travel team shall be registered with a travel league until it has met a minimum number of paid registered players for that team. Mini soccer teams 10 players. Regular teams 14 players.
34.4 Travel teams registering with a travel league after the league registration deadline date are required to pay league late registration charges.

Travel Team Regulations
35.1 That selection of all travel and select coaches will be made towards the end of the current season, and before the AGM takes place.
35.2 All team officials require approval by the Coaches Selection Committee.
35.3 The selection process will be implemented as follows:
35.4 Applications will be received by The Club until September 30th and forwarded to the Director of Coaching.
35.5 A coaches selection Committee will be appointed by the Director of Coaching, in consultation with the Board of Directors.
35.6 The selection committee will consist of not less than four persons.
35.7 The Selection Committee will develop evaluation criteria and conduct appropriate interviews.
35.8 The Selection Committee will submit their recommendations to the Board of Directors for approval not later than the first board meeting after the AGM.
35.9 Selection of Coaches will be approved at that Board Meeting.
35.10 The Director of Coaching prior to publicly releasing selected coaches names will notify all candidates, both successful and otherwise.
35.11 All coaches and team officials will hold their position for one season and will be accountable to The Club Executive for their conduct and that of their players.
35.12 Travel teams are to be selected from the best players in their age group.
35.13 Travel Team Coaches are required to hold open trials for all eligible players.
35.14 Travel Team Coaches are required to report to the Registrar the name of all players who have tried out and been cut, not later than the second Saturday in April.
35.15 Recreational Travel Teams must consist of not less than 50% Grimsby residents. (Postal Code L3M)
35.16 Competitive Travel Teams must consist of not less than 50% Grimsby residents. (L3M)
35.17 The 50%Grimsby resident requirement is waived for all Senior Ladies and Senior Menes teams.
35.18 All travel team and select team uniforms shall have the same predominant colour combination.
35.19 The Board will determine travel and Select team uniform colours.
35.20 Players may play or try-out with a travel team up to April 30 providing that player was registered with the OSA for the previous outdoor playing season. (Coaches are responsible to obtain signed confirmation from each participant and retain a record prior to that player participating).
35.21 Fines (current and outstanding from previous seasons) levied by soccer leagues on a player for misconduct is the responsibility of the player.
35.22 The Club Registrar shall not accept a registration for a player without that player first reimbursing the Club in full, any outstanding monies.
35.23 Players may be brought up from the house league for trial games with the travel teams providing 39.15 ~ 39.25 have been met and the House League Convener and Coach have been informed. Signed parental consent on file with The Club Registrar is mandatory. Trial player permits and player books are required. Cost of permits and player books are the responsibility of the player.
Travel Team Finances and Fundraising

36.1 The Treasurer will set-up and open a bank account with a local banking institution for each travel team, an initial deposit of $25.00 will be made by The Club.
36.2 The account will be identified by the name of the team, e.g. Grimsby Eclipse, Grimsby Greens etc.
36.3 Each team account shall be the responsibility of the team and operated by at least two team officials with full singing authority.
36.4 The Club will appoint two executive members who have access signing authority.
36.5 All financial transactions pertaining to a travel team must be processed through the authorized team account and a proper record maintained.
36.6 Subject to parental approval, balances at the end of each season will remain with the team and be carried forward to the next season for that team.
36.7 If no team exists the following year, any balance in the account after April 1st will removed, the account closed and monies placed in a reserve fund for the travel program.
36.8 Team accounts are not permitted to be in a deficit or carry a negative balance at any time.
36.9 All monies raised by fund-raising and other activities are to be used to offset the cost of the team (i.e. tournaments, team meetings, team transportation).
36.10 All monies earned from fund-raising and other activities are to be properly accounted for by the Team Manager.
36.11 The Head Coach is considered the Team manager unless stated otherwise.
36.12 The Team Manager is required to submit to The Club Treasurer a financial statement detailing all receipts, disbursements and profits not less than twenty-one (21) days prior to the AGM.
36.13 Equipment purchased by any team or combination of teams through approved fund-raising activities, in excess of $1000.00 will become the property of the club.
36.14 Paid equipment is to be turned over to the Equipment Manager at the time the team folds.
36.15 All team fund-raising and other related funding/equipment raising activities require Board approval prior to the activity commencing.
36.16 No Coach, Team Member or Club Member, Elected or Appointed Official may contact an existing sponsor or approach same to discuss or solicit, funding, additional funding, gifts or equipment. Without written permission from the Board of Directors.
36.17 No Coach, Team Member or Club Member, Elected or Appointed Official may engage in any direct or indirect fund-raising activity without written permission from the Board of Directors.
36.18 Any person or persons contravening 36.16 and or 36.17 is subject to dismissal from the Grimsby Town Youth Soccer Club.

House League By-Laws - Player Regulations

37.1 A youth player shall mean an amateur player who is 18 years of age or below and has not attained his/her 19th birthday before January 1st of the current year.
37.2 A player reaching the age limit of the division in which they were properly registered shall be eligible to continue to play in that division for the remainder of the current season.
37.3 Divisions may be comprised of the following age groups:
37.4 Pre Soccer School Players must be 4 years of age as of April 1st of the current year.

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Age Group</th>
<th>Age Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>U 19</td>
<td>U 18</td>
<td>U 17</td>
</tr>
<tr>
<td>U 16</td>
<td>U 15</td>
<td>U 14</td>
</tr>
<tr>
<td>U 13</td>
<td>U 12</td>
<td>U 11</td>
</tr>
<tr>
<td>U 10</td>
<td>U 9</td>
<td>U 8</td>
</tr>
</tbody>
</table>

The program name for the following age groups is identified as:

- Major Tyke: U 7
- Minor Tyke: U 6
- Soccer School: U 5
- Pre School: U 4

See appendix A for Age Division Clarification.

Oct 2013
Player Registration
38.1 Players in all competitions sanctioned by The Club must be registered on the official club form.
38.2 The Board shall set registration fees annually.
38.3 Travel player fees must be paid in full not later than the second Saturday of April for the current season.
38.4 It is mandatory for players registering for the first time to submit proof of age at the time of registration.
38.5 League and Division conveners shall have absolute discretion in assigning all players to teams. Transfer of players
to another team after the first game of the season may only be made with Board approval.
38.6 No player shall be permitted to play unless assigned to that team by the league conveners.
38.7 No player shall be permitted to play in two (2) different age groups full time, as defined by the current year only.
38.8 Any person registering as a player with the GTYSC may not register as a player with another Club in Ontario during
the same season. Should a player be found to be registered elsewhere during the same season, their GTYSC
registration shall be cancelled. Any fees paid shall be refunded in accordance with Club policy.

Team Regulations
39.1 Eighteen (18) shall be the maximum number of players on a team, except in U9, U8 and U7 age groups where the
maximum number of players shall be twelve (12).
39.2 The Board of Directors may adjust the numbers of players per team depending on registrations.
39.3 A game shall not be official unless both teams can field at least seven (7) or more players. U9, U8 and U7
minimum of five (5) players.
39.4 If one team meets the minimum requirements, while the other team does not, then the team meeting requirements
shall receive two (2) points by default.
39.5 If both teams fail to field the minimum player requirement, both teams shall receive zero (0) points.
39.6 A team shall be given fifteen (15) minutes grace after the scheduled kick-off time to field a team.
39.7 Teams shall not enter into extra-curricular activities such as fund-raising events, purchasing, trips or other such
efforts without the expressed authorization of the Board of Directors.
39.8 Exhibition games against teams outside the club require Board approval.
39.9 Before the start of each season the Home team coach (defined on Schedule) must provide a four part game sheet to the
Away Team Coach, filled out with the following, Game Date, Field Location, Division Conveners Name, their
Team Name, Player Names and Player Numbers.
39.10 Not later than half time the Away Team Coach must return to the Home Team Coach, the Game Sheet duly filled out
with the Away Team and Player details completed.
The game sheet must reflect accurately the player assigned to that team, this includes the names and number of any
“call-up” players who shall be identified by X’P on the game sheet.
Coaches must notify their home club and away club Interlock team convener with the result of the game played within &
within 24 hours of completion, details to include division, date, and field.
Team Coaches must ensure that a completed game sheet, indicating all relevant information including score results,
signed by the referee, is delivered to the Grimsby Division Convener within 6 hours of the
end of the game.
39.11 Coaches are required to nominate two players from their respective teams, who will receive honorary mention in
media publications. Please specify a reason for mention, i.e. Goaltending, defense play, midfield etc.
39.12 Division conveners will assign on a rotational basis Call-Up players.
39.13 Only players with written parental consent may be considered as a call-up player.
39.14 Coaches are not permitted to arrange for call-up players without the express permission of their division convener.
39.15 Convener permission must be obtained for each game on an individual basis.
39.16 Beginning after the first league game of the season within each division, a coach may draw up to three
(3) players (call-ups) from the division immediately below his/her team up to, but not exceeding, the number of
players registered to his/her team.
39.17 Call-Ups are permitted for all games, including Canada week and Play-offs.
39.18 The following call-up procedure will be observed, For Division U8 & U9. The first 7 players must consist of
your regular roster players. If you are able to field 10 players No call-ups permitted. 9 players 1 call-up, 8 players 2
call-ups, 7 players 3 call-ups. Divisions U11, U 12, U 13, U 14, U15, U 16, U17. The first 9 players must consist of
your regular roster players. If you are able to field 12 Players No call- ups, 11 players 1 call-up, 10 players 2 call-
ups, 9 players 3 call-ups.
39.19 Call-up players must be listed on the game sheet in the space provided.
39.20 When a Call-Up player is assigned, that player must be given equal playing time by the coach.
39.21 Called up players assigned to a game shall be not be replaced with a regular team member should sufficient
regular team members show up for the game. (See 39.9).
39.22 The regular (late arriving) team member may not remain on the player bench during the game.
39.23 Call up players must meet their original team/practice schedule commitments before assuming a temporary
position with a higher level of play.
39.24 The Home Team Coach shall provide the game ball, which shall meet the approval of the referee. Ball size: U4,
U5, U6, U7 = #3. U8, U9, U11= #4. U12, U13, U14, U15, U16, U17, U18 = #5.
39.25 At the conclusion of the season, coaches shall meet with Division Conveners for the purpose of grading all players
in that Division. This will form the basis of rating for the next season.

Oct 2013
Duration of the Game (House League)

<table>
<thead>
<tr>
<th>Age</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>U 18</td>
<td>U 17</td>
</tr>
<tr>
<td>U 14</td>
<td>U 13</td>
</tr>
<tr>
<td>U 11</td>
<td>U 10</td>
</tr>
<tr>
<td>U 7</td>
<td></td>
</tr>
</tbody>
</table>

Discipline and Protest

41.1 Disciplinary/Protest Committee will comprise of not less than three (3) persons, and will include, Referee-in-Chief and League Convener plus one other two year term board member.
41.2 A player who has been sent off of the field may not be replaced with a substitute player.
41.3 The Disciplinary/Protest Committee must review a case within five days from the time of receiving written protest. Subject to 41.14
41.4 Any decision reached must be made known the same day, in all cases, not later than the day following the decision, to: a) The Players Coach. b) The Player, c) The parent/guardian of the player.
41.5 A player receiving a Red Card during any game sanctioned by The GTYSC will immediately be suspended from play in the next game/games, based on the table 41.6 – 41.12
41.6 Serious Foul Play
41.7 Violent Conduct
41.8 Spits at or on an opponent
41.9 Uses Offensive, Abusive, insulting language or gestures
41.10 Denies a goal scoring opportunity to an opposing team
41.11 Receives a second yellow card during the same game
41.12 If a player directs any sanction able conduct towards a game official
41.13 A suspended player shall not participate in any organized soccer until the suspension is lifted.
41.14 Written protest shall be delivered personally to The Club Secretary and to the other coach within twenty- four (24) hours of the game ending, to which it relates.
41.15 A protest fee of $50.00 must be submitted with the written protest. In the event that the protest is upheld the fee will be refunded in full.
41.16 Decisions of the Protest Committee are binding subject to appeal to The Club Board of Directors.
41.17 A twenty- four (24) hour time limit for notification of a protest will apply, with commence timed from the end of the game. In the case of an appeal, 24hrs following the committee decision.
41.18 The signatory of protest is responsible for all forwarding requirements and notification (see 41.14) including subsequent notification of appeal, within the stated time limits.
41.19 Decisions by The Board of Directors may be appealed to the Ontario Soccer Association (OSA).
41.20 All coaches will be held accountable to the Club Executive for their conduct and that of their players.

General Rules

42.1 The referee has full control of the players and team officials from the time he/she arrives at the field, until such time as he/she leaves the park. The referees authority is final and absolute.
42.2 If a referee fails to appear at a game, the coaches of the two (2) teams shall agree as to the refereeing of the game.
42.3 No Game shall be cancelled because a referee fails to show.
42.4 In the event that the two (2) coaches are unable to reach consensus as to who will officiate, the Home team coach shall officiate.
42.5 Further refusal by either coach to commence the game will result in the game being declared with a result of 0 – 0. Neither team will receive any league points.
42.6 If the game in question is part of a double knock-out tournament and a referee fails to show, items 42.3 and 42.4 apply.
42.7 Further refusal by either coach to commence the game will result in both teams being disqualified from the competition. A team previously knocked-out will be advanced.
42.8 The team advancing will be selected based on the highest number of goals scored for and lowest against during the regular season.
42.9 Player changes shall be made only when the ball has crossed the goal line resulting in a goal, on a goal kick or on your own throw-in or at the referee's discretion to replace an injured player.
42.10 The substitute shall not enter the field of play until receiving a signal from the referee.
42.11 The six second rule shall be implemented for goalkeepers in the U 11 and all divisions above.
42.12 Players not sporting their team shirt as supplied by The Club will not be allowed to play.
42.13 Any team playing an ineligible player will forfeit that game.
42.14 The goalkeeper shall be left alone when in possession of the ball.

Oct 2013
General Rules Cont’d

42.15 No player shall be added to any team after June 30th, without approval by the Head Convener.
42.16 Games rained out will be played within six days.
42.17 Division Convener may not cancel a game for any reason without 12 hours notice to affected players, coaches and referees.
42.18 The division Convener shall personally notify all persons.
42.19 Despite bad weather or playing conditions, teams must report to the field by game time.
42.20 The referee shall be the sole judge as to whether a game shall be played.
42.21 If a game is stopped for inclement weather, both teams shall remain near the field of play for fifteen (15) minutes, after which time the referee shall decide if the game is to continue.
42.22 If the referee for any reason stops a game and 2/3 of the playing time (excludes half time break) has expired the game result will stand. The referee should note the time at which the game was stopped and the reason for it not continuing to the full time.
42.23 The referee shall use the card system. A yellow card displayed to a player indicates an official caution, a red card displayed to a player signifies that the player has been ejected from the game and that player must leave the field and remain no closer to the field than ten meters.
42.24 A second yellow card displayed to the same player signifies that the player has been ejected from the game and that player must leave the field and remain no closer to the field than ten meters.
42.25 A youth player shall not be forced to leave the park without adult supervision when outside the park.
42.26 Coaches are not permitted to enter the field of play without first obtaining permission from the referee.
42.27 Coaches and players not on the field of play shall be between the eighteen (18) yard lines.
42.28 As far as practical, each player shall be afforded equal playing time and in any event not less than half the playing time of the game.
42.29 No players, coaches or spectators are permitted to remain along the goal lines or within one (1) meter of the touch lines.
42.30 Referees may designate two (2) lines people per game.
42.31 Authorized games shall have priority over use of a field.
42.32 Division Convener shall maintain team standings showing games won, lost and tied.
42.33 Two (2) points shall be awarded for a win, one (1) point for a tie. The quarter (1/4) point system shall come into effect if necessary at the end of the season to break ties in the standings. A quarter (1/4) point for each goal scored to a maximum of one (1) bonus point per game; won lost or tied.
42.34 In the event of a tie in the final standing, a tie breaking game shall be played.
42.35 If at the end of regulation time that game is tied, (also applies to knock out tournament games) overtime will be played as follows. Two (2) five (5) minute halves. Golden Goal Rule applies. The first goal scored will end the game.
42.36 If at the end of overtime the score remains tied. The game shall be decided by five (5) penalty kicks taken alternately by five (5) players chosen from each team.
42.37 If still tied, penalty kicks will be taken alternately until one team scores and the other does not.
42.38 No player may kick twice until all other team members have had a kick.
42.39 The soccer uniform as issued shall remain the property of The Club until the last game of the season.
42.40 No modifications shall be made that detract from the basic design.
42.41 Spandex shorts as per O.S.A. guidelines may be worn under team shorts provided they are the same colour and do not distract from the uniform colour.
42.42 Directors, elected officials, appointed board members, and league conveners are not permitted to (in any capacity, including coach, parent or spectator) respond to any submissions related to soccer activities in media publications, unless prior approval is given at a board meeting.
42.43 Should there be a need for comment or submissions of a responsive nature through the media, “The Board of Directors” and not an individual member shall sign them.

Oct 2013
Zero Tolerance

The Grimsby Town Youth Soccer Club is a strong supporter of making sport safe for our youth.

Verbal abuse directed towards referees will not be tolerated under any circumstances.

Any coach, parent, grandparent or guardian judged by the GTYSO Discipline Board to be guilty of abusive conduct towards a game official during a GTYSO House League game will be reprimanded in writing.

A second incident involving the same person, during the same season will result in the member being restricted from all services rendered by the Club including attendance any and at all soccer activities including games, within the Club.

A member may be considered for reinstatement subject to a review hearing.

If during the same game, abuse continues toward the official, the official will be allowed to stop any further playing of the game and advise the coaches that the game has been abandoned and that a special incident report will be forwarded to the GTYSO Discipline Board.

The official must clearly indicate on the game sheet that the game was abandoned due to abuse, specifying whether the abuse was physical or verbal.

The game official must contact either their Referee Coordinator or a member of the Executive to verbally report the incident within 24 hours.

A Special Incident Report, with the assistance of the Referee Coordinator or a member of the Executive, is required and must then be forwarded to the GTYSO within 72 hours of the incident.

The GTYSO Discipline Board will review and deal with the report as per their guidelines.

If the game was abandoned due to the conduct of a fan not associated with either team, the Executive will determine the status of the game.

Procedures

When a game official feels that they are being abused, as per the scope of this policy, by either a coach or a spectator, the official will be allowed to suspend the playing of the game.

A game stopped due to physical abuse directed towards a game official, shall be abandoned and may not be resumed.

The official will advise both team coaches that the game has been abandoned.

A game stopped due to verbal abuse directed to a game official may be restarted once only.

The restart will be with a dropped ball between the two teams at the location where the play was stopped.

If the abuse is verbal, the official will advise both coaches that the game has been stopped due to verbal abuse and inform both coaches as to the source.

If the source is one of the coaches, the official will advise the coach that the next occurrence of a similar nature will result in an abandonment of the game.

If the source of abuse is a spectator, the appropriate coach will assist the official in determining the spectator's identity.

The coach must advise the fan that the next occurrence of a similar nature will result in an abandonment of the game.

If the fan is not associated with either team, both coaches are asked to speak to the fan and ask the individual(s) to leave the park

Refund Policy

For the purpose of this refund policy the official start date for the season is deemed to be the first Monday of May when a scheduled house league game takes place.

Any refund is contingent on all issued equipment and full uniform being returned to the club in pristine condition, the date of return will be deemed the effective date for the purpose of applying this refund policy

Players who submit their registration to play in a travel league and subsequently cancel their registration with the GTYSO prior to the start of the season will be subjected to a $30.00 cancellation fee. In addition to 45.9

Travel team try-out players who are not offered a position with a travel team and or wish to transfer to house league prior to the start of the season may do so without any charges, repayment of fees in excess of the house league rate will be made without any fee or administration charge levied.

Travel players withdrawing to play house league after the start of the season will be charged a $35.00 penalty, their travel uniform to be returned, any payment above the house league fee plus the penalty amount will be refunded without additional administration charges.

Travel players withdrawing to play house league after the start of the season will be charged a $35.00 penalty, any payment above the house league fee plus the penalty amount will be refunded without additional administration charges.

Refund of player registration fees will be as follows:

Prior to the start of the season.................................................................100%
Before May 31................................................................. 70%
Before June 30................................................................. 50%
After June 30……………………………………………………………………………….. Nil
All refunds are subject to a $15.00 administration charge which will be deducted from the refund amount.
Individual illness extending more than 50% of the regularly scheduled season, supported by a doctors affidavit.

Family Rate & Family Rate Refunds
Family of four or more youth players from same household. Regular rate discounted by 25% for each player in the division that they play. There is no discounted rate for adult players.
Refunds on family rates: Refunds of an applied family rate will be calculated as follows:
With less than four youth participants remaining in programs the full regular rate will apply.
Any repayment exceeding the regular rate for the remaining participating players will be refunded in accordance with the stated refund policy.

Example of applied Family Rate (This example uses the fees set for the 2007 season).

<table>
<thead>
<tr>
<th># of Players</th>
<th>Division</th>
<th>Regular Rate</th>
<th>Discount</th>
<th>Payment Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Player 1</td>
<td>Tyke</td>
<td>85.00</td>
<td>21.25</td>
<td>63.75</td>
</tr>
<tr>
<td>Player 2</td>
<td>Rec Travel U9 or U10</td>
<td>160.00</td>
<td>40.00</td>
<td>120.00</td>
</tr>
<tr>
<td>Player 3</td>
<td>Rec Travel U11 &amp; up</td>
<td>200.00</td>
<td>50.00</td>
<td>150.00</td>
</tr>
<tr>
<td>Player 4</td>
<td>House League</td>
<td>120.00</td>
<td>30.00</td>
<td>90.00</td>
</tr>
<tr>
<td>Player 5</td>
<td>South Region Travel</td>
<td>220.00</td>
<td>55.00</td>
<td>165.00</td>
</tr>
<tr>
<td>Player 6</td>
<td>Soccer School</td>
<td>55.00</td>
<td>13.75</td>
<td>41.25</td>
</tr>
<tr>
<td>Player 7</td>
<td>Pre Soccer School</td>
<td>55.00</td>
<td>13.75</td>
<td>41.25</td>
</tr>
<tr>
<td>Player 8</td>
<td>Adult</td>
<td>130.00</td>
<td>0.00</td>
<td>130.00</td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td>1025.0</td>
<td>223.75</td>
<td>801.25</td>
</tr>
</tbody>
</table>

Tournament Regulations
The Board must approve all Club tournaments.
The club treasurer shall set up separate bank accounts for each official club tournament.
The designated account shall be utilized exclusively and entirely for the purpose of the named tournament.
All transactions including deposits and expenses must pass through that account.
Each tournament account shall be the responsibility of the tournament chair and operated by at least two tournament committee members, with full singing authority.
The Club will appoint two executive members who have access signing authority.
All tournaments sanctioned by the G.T.Y.S.C shall submit a financial statement to the Board of Directors within thirty (30) days of the tournament completion.
If all monies are not collected and a full financial statement is not available, a balance sheet may be submitted in the interim.
A full financial statement must be submitted to the Board by September 30th.
Failure to do so will result in forfeiture of the tournament committee’s authority to further operate the account.
The Club shall receive 10% of the net proceeds from any tournament sanctioned by the G.T.Y.S.C. to offset operating and building expenses.
The 10% fee payable is due within thirty (30) days after the last day of tournament play.
The Snack Bar at the clubhouse shall be operated by the Ways and Means for all tournaments, and all monies raised will remain within the Ways and Means account unless otherwise provided for.
All tournament committees must have a Board member on the committee.
A list of potential sponsors for any Club Tournament must be submitted to the Board for approval prior to any agreement being made with a sponsor. Refer to By-Law 36.16 & 36.17
Grimsby Town Youth Soccer Inc.
Established in 1973

APPENDIX A
Divisions by birth year

<table>
<thead>
<tr>
<th>The Player is Born</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1, 2012 to December 31, 2012</td>
<td>none</td>
<td>none</td>
<td>Pre School</td>
</tr>
<tr>
<td>January 1, 2011 to December 31, 2011</td>
<td>none</td>
<td>Pre School</td>
<td>School</td>
</tr>
<tr>
<td>January 1, 2010 to December 31, 2010</td>
<td>Pre School</td>
<td>School</td>
<td>Minor Tyke</td>
</tr>
<tr>
<td>January 1, 2009 to December 31, 2009</td>
<td>School</td>
<td>Minor Tyke</td>
<td>Major Tyke</td>
</tr>
<tr>
<td>January 1, 2008 to December 31, 2008</td>
<td>Minor Tyke</td>
<td>Major Tyke</td>
<td>U 8</td>
</tr>
<tr>
<td>January 1, 2007 to December 31, 2007</td>
<td>Major Tyke</td>
<td>U 8</td>
<td>U 9</td>
</tr>
<tr>
<td>January 1, 2006 to December 31, 2006</td>
<td>U 8</td>
<td>U 9</td>
<td>U 10</td>
</tr>
<tr>
<td>January 1, 2005 to December 31, 2005</td>
<td>U 9</td>
<td>U 10</td>
<td>U 11</td>
</tr>
<tr>
<td>January 1, 2004 to December 31, 2004</td>
<td>U 10</td>
<td>U 11</td>
<td>U 12</td>
</tr>
<tr>
<td>January 1, 2003 to December 31, 2003</td>
<td>U 11</td>
<td>U 12</td>
<td>U 13</td>
</tr>
<tr>
<td>January 1, 2002 to December 31, 2002</td>
<td>U 12</td>
<td>U 13</td>
<td>U 14</td>
</tr>
<tr>
<td>January 1, 2001 to December 31, 2001</td>
<td>U 13</td>
<td>U 14</td>
<td>U 15</td>
</tr>
<tr>
<td>January 1, 2000 to December 31, 2000</td>
<td>U 14</td>
<td>U 15</td>
<td>U 16</td>
</tr>
<tr>
<td>January 1, 1999 to December 31, 1999</td>
<td>U 15</td>
<td>U 16</td>
<td>U 17</td>
</tr>
<tr>
<td>January 1, 1998 to December 31, 1998</td>
<td>U 16</td>
<td>U 17</td>
<td>U 18</td>
</tr>
<tr>
<td>January 1, 1997 to December 31, 1997</td>
<td>U 17</td>
<td>U 18</td>
<td>Non youth senior</td>
</tr>
<tr>
<td>January 1, 1996 to December 31, 1996</td>
<td>U 18</td>
<td>Non youth senior</td>
<td>Non youth senior</td>
</tr>
</tbody>
</table>

NON YOUTH PROGRAMS
Adult Ladies House League 30+ only
Born prior to January 01, 1985  Adult Ladies 30+  Adult Ladies 30+  Adult Ladies 30+
Born prior to January 01, 1986  N/A  Adult Ladies 30+  Adult Ladies 30+
Born prior to January 01, 1987  N/A  N/A  Adult Ladies 30+

NON YOUTH Senior house or travel
Born on or prior to December 31, 1995  Non youth senior  Non youth senior  Non youth senior
Born on or prior to December 31, 1996  -  Non youth senior  Non youth senior
Born on or prior to December 31, 1997  -  -  Non youth senior

Oct 2013